Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

BERLIN-BOYLSTON REGIONAL SCHOOL DISTRICT VOUCHER

Voucher No: 1078 Voucher Date: 02/25/2026 Prepared By: Wendy Maynard

Printed: 02/25/2026 07:52:19 AM

BERLIN-BOYLSTON REGIONAL SCHOOL DISTRICT is hereby authorized to draw warrants against BERLIN-BOYLSTON REGIONAL SCHOOL DISTRICT funds for the sum of $181,376.08 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2025 to June 30, 2026 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.

Aaron D. Osborne

Michael Totman — School Committee Chair

Meagan Grill — School Committee Vice Chair

Lori Hart — School Committee Secretary

Jessica Deglialberti — School Committee Member

Lisa Mair — School Committee Member

Elisabeth Mancini

Beth Mancini — School Committee Vice Chair

BERLIN-BOYLSTON REGIONAL SCHOOL DISTRICT

Fund		Amount
101	General Fund	$125,399.60
102	General Fund - Berlin Capital Fund	$294.71
103	General Fund - Boylston Capital Fund	$40.84
105	General Fund - Prior Year Encumbrances	$1,211.00
202	Federal Grant - SPED Entitlement	$2,706.16
401	Revolving Fund - School Lunch	$47,963.71
413	Revolving Fund - After School Program	$18.20
420	Revolving Fund - Athletic	$273.00
438	Revolving Fund - Insurance Claims	$1,315.94
445	Revolving Fund - Circuit Breaker	$2,152.92
		$181,376.08

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Berlin-Boylston Regional School District

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
AA Transportation, Inc.	0					
Check Group:						
District's portion of transportation for GB & BK		1	2600434	101396 1/30/2026	202.5.3.3300.04.2.2026.5200.0434.0000 FY26 TMHS - IDEA Transportation, SPED	$2,595.06
					Check #: 63797	
					PO/InvoiceTotal:	$2,595.06
					Vendor Total:	$2,595.06
Amazon Capital Services						
Check Group:						
Assort for ASP See Attached		1	2600820	1VVK-WKD1-7Q3Y 2/19/2026	413.5.1.2410.05.1.0000.5200.2517.0000 BMS- Afterschool Revolv, Other Instr Mat, Supplies	$18.20
					Check #: 63798	
					PO/InvoiceTotal:	$18.20
Check Group:						
Word for Word Bilingual Dictionaries for testing. 1 each of Spanish, Polish, Portugese and Urdu.		1	2600833	1V6F-Y6PD-4N13 1/25/2026	101.5.3.2210.05.8.0000.5200.0517.0000 TMHS- Principal, Supplies	$70.24
					Check #: 63798	
					PO/InvoiceTotal:	$70.24
Check Group:						
TMHS - Ins Claims Revolv, Custodial Equipment Repl		1	2600879	1VXF-3D31-V9JP 2/12/2026	438.5.3.4110.05.8.0000.5200.0500.0000 TMHS - Ins Claims Revolv, Custodial Equipment Repl	$476.18
					Check #: 63798	
					PO/InvoiceTotal:	$476.18
Check Group:						
EASEPRES 5 Pocket Mesh Hanging Wall File Organizer, Wall Mounted Mail Paper Document Folder Holder, Clipboard Storage Organization Magazine Rack with Nametag Label for Office Home School, Black		1	2600883	1RVF-61C9-3CV9 1/30/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$21.84

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Micomlan Led Desk Lamp with Clamp, Architect Desk Lamp for Home Office with Atmosphere Lighting, 24W Ultra Bright Auto Dimming Computer Light Stepless Dimming and Tempering LED Table Light		1	2600883	1RVF-61C9-3CV9 1/30/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$49.98
					Check #: 63798	
					PO/InvoiceTotal:	$71.82
Check Group:						
Gideon's Trumpet Book		9	2600892	1N1Y-JG17-61C9 2/9/2026	101.5.3.2415.04.1.0000.5200.0410.0000 TMHS- Other Instr Mat, Lib, A/V Equip Maint	$149.04
					Check #: 63798	
					PO/InvoiceTotal:	$149.04
Check Group:						
see attached		1	2600893	1CF9-MD13-RPPR 2/18/2026	101.5.3.2410.05.1.0000.5200.2512.0000 TMHS- Other Instr Mat, Health	$8.54
see attached		1	2600893	1VXT-977G-1NFX 2/9/2026	101.5.3.2410.05.1.0000.5200.2512.0000 TMHS- Other Instr Mat, Health	$217.40
					Check #: 63798	
					PO/InvoiceTotal:	$225.94
Check Group:						
Assorted see attached		1	2600901	1VXT-977G-JGRG 2/9/2026	101.5.1.3200.05.8.0000.5200.0500.0000 BMS- Med/Health Serv, Nurse, Supplies	$60.96
Assorted see attached		1	2600901	1W44-D7TM-LQTJ 2/10/2026	101.5.1.3200.05.8.0000.5200.0500.0000 BMS- Med/Health Serv, Nurse, Supplies	$4.72
					Check #: 63798	
					PO/InvoiceTotal:	$65.68
Check Group:						
BES- Vacuum bags		2	2600903	1W4N-XW1L-CYP9 2/11/2026	101.5.2.4110.05.8.0000.5200.0500.0000 BES- Custodial Serv, Custodial Supplies	$47.98

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
TMHS- Vacuum bags		2	2600903	1W4N-XW1L-CYP9 2/11/2026	101.5.3.4110.05.8.0000.5200.0500.0000 TMHS- Custodial Serv, Custodial Supplies	$27.76
TMHS- Vacuum Bags		2	2600903	1W4N-XW1L-CYP9 2/11/2026	101.5.3.4110.05.8.0000.5200.0500.0000 TMHS- Custodial Serv, Custodial Supplies	$44.64
					Check #: 63798	
					PO/InvoiceTotal:	$120.38
Check Group:						
2 Pack Charge Set; Bluetooth Keyboard; 2 Tab Styllus (Equitable Share - CW)		1	2600910	1MVH-GJ36-GWGK 2/10/2026	202.5.1.2410.05.2.2026.5200.2537.0000 FY26 BMS - IDEA, Other Inst Mat, SPED	$111.10
					Check #: 63798	
					PO/InvoiceTotal:	$111.10
Check Group:						
see attached		1	2600915	1XYT-YCN6-NWQ4 2/18/2026	101.5.3.2430.05.1.0000.5200.0500.0000 TMHS- General Supplies, Supplies	$131.15
					Check #: 63798	
					PO/InvoiceTotal:	$131.15
Check Group:						
Runleaps Futsal Ball size 4		2	2600917	1NQH-NCNH-RKVK 2/17/2026	101.5.3.2410.05.1.0000.5200.2519.0000 TMHS- Other Instr Mat, Phys Ed	$27.76
HopeRock 2 Pack foam indoor soccer balls size 4		1	2600917	1NQH-NCNH-RKVK 2/17/2026	101.5.3.2410.05.1.0000.5200.2519.0000 TMHS- Other Instr Mat, Phys Ed	$29.99
					Check #: 63798	
					PO/InvoiceTotal:	$57.75
Check Group:						
The Anxious Generation: How the Great Rewiring of Childhood Is Causing an Epidemic of Mental Illness Book By Jonathan Haidt		1	2600918	1KP1-7QVG-QRHY 2/17/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$29.98

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Swiffer Sweeper 2-in-1 Mops for Floor Cleaning, Dry and Wet Multi Surface Floor Cleaner, Sweeping and Mopping Starter Kit, Includes 1 Mop + 19 Refills, 20 Piece Set		1	2600918	1W69-PQVQ-WNNJ 2/14/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$19.99
Click to see full view Ask Rufus Can it be used on laminate floors? Does it leave streaks? How long does the scent last? Ask something else Swiffer Sweeper Wet Mopping Cloth Multi Surface Refills, Mops for Floor Cleaning, Febreze Lavender Scent, 36 Count		1	2600918	1W69-PQVQ-WNNJ 2/14/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$14.99
24 Pack Self Adhesive Hooks Heavy Duty - 33lb Max, Transparent, Waterproof, Sticky Wall Hooks for Keys, Bathroom, Shower, Outdoor, Kitchen, Door, Home Improvement, Utility		1	2600918	1W69-PQVQ-WNNJ 2/14/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$9.99
					Check #: 63798	
					PO/InvoiceTotal:	$74.95
Check Group:						
iPad Case for JV & IR; mouse		1	2600928	1WXN-C4PW-XHFV 2/11/2026	101.5.1.2410.05.2.0000.5200.2518.0000 BMS- Other Instr Mat, Supplies, SPED	$65.62
					Check #: 63798	
					PO/InvoiceTotal:	$65.62
Check Group:						
Bridges TAH -adaptive PE Material: 5 soft volleyballs; 5 badminton set		1	2600929	1FXX-C4QL-PCD4 2/17/2026	101.5.3.2410.05.2.0000.5200.2518.0000 TMHS- Other Instr Mat, Supplies, SPED	$128.25
					Check #: 63798	
					PO/InvoiceTotal:	$128.25

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
Cleaning supplies for Central Office		1	2600935	1CF9-MD13-1GY1 2/17/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$24.44
					Check #: 63798	
					PO/InvoiceTotal:	$24.44
Check Group:						
Office Name Plate for Desk, Desk Name Plate Personalized, Custom Door Name Plate for Doors, Wall, Offic, Wall Holder, Laser Engraved, 2" x 8", 18 Color Options, Made in USA by My Sign Center. (Jackelyn Hoffses, SC, Rich Cameron, Principal, Maureen Rose, Asst. Principal, Dr. Brent Conway, Superintendent, Lisa Sequeira, Dirrector of Curriculum & Grants)		5	2600938	1VVK-WKD1-TPYV 2/19/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$49.75
0.7 mm lead refill in case		1	2600938	1VVK-WKD1-TPYV 2/19/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$7.59
36 Pads Large Sticky notes		1	2600938	1VVK-WKD1-TPYV 2/19/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$18.99
60 PCS sticky notes bulk 3x3		1	2600938	1VVK-WKD1-TPYV 2/19/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$25.64
					Check #: 63798	
					PO/InvoiceTotal:	$101.97
Check Group:						
Avery File Folder Labels 5866		1	2600945	1KH6-LK7R-KTTG 2/19/2026	101.5.0.1410.05.8.0000.5200.0517.0000 DIST - Finance Supplies	$30.00
					Check #: 63798	
					PO/InvoiceTotal:	$30.00
					Vendor Total:	$1,922.71
American Alarm & Communications, Inc						
Check Group:						

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Door controller system update Central Office		0.229639384	2600865	1742057 2/11/2026	102.5.1.3600.04.8.2026.5200.4420.0000 BMS - Capital Fund, Add/Replace Cameras	$294.71
Door controller system update Central Office		0.031822715	2600865	1742057 2/11/2026	103.5.2.3600.04.8.2026.5200.4420.0000 BES - Capital Fund, Camera & FOB Updates	$40.84
Door controller system update Central Office		0.738537901	2600865	1742057 2/11/2026	101.5.3.4225.04.8.0000.5200.4421.0000 TMHS- Building Security, Security Repairs	$947.81
					Check #: 63799	
					PO/InvoiceTotal:	$1,283.36
					Vendor Total:	$1,283.36
Assabet Valley Collaborative	0					
Check Group:						
Berlin - Ongoing PT Services		1	2600153	260635 2/10/2026	101.5.1.2320.04.2.0000.5200.0427.0000 BMS- M/T Serv, SPED, P/T Services	$1,918.00
Boylston - Ongoing PT Services		1	2600153	260635 2/10/2026	101.5.2.2320.04.2.0000.5200.0427.0000 BES- M/T Serv, SPED, P/T Services	$1,918.00
Tahanto - Ongoing PT Services		1	2600153	260635 2/10/2026	101.5.3.2320.04.2.0000.5200.0427.0000 TMHS- M/T Serv, SPED, P/T Services	$476.00
					Check #: 63800	
					PO/InvoiceTotal:	$4,312.00
Check Group:						
Tahanto Music Theray for AR		1	2600154	260626 2/10/2026	101.5.3.2320.04.2.0000.5200.0455.0000 TMHS- M/T Serv, SPED, Music Therapy Services	$616.00
					Check #: 63800	
					PO/InvoiceTotal:	$616.00
					Vendor Total:	$4,928.00
C2 MA Adams II, LLC						
Check Group:						
BMS- Utilities, Electricity		1	2600925	EDP 109289 1/31/2026	101.5.1.4130.04.8.0000.5200.0446.0000 BMS- Utilities, Electricity	$1,300.63

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 63801	
					PO/InvoiceTotal:	$1,300.63
					Vendor Total:	$1,300.63
CherryRoad Technologies, Inc						
Check Group:						
E-Archiving FY26		0.25	2600102	2026-00249 2/16/2026	101.5.1.4450.04.8.0000.5200.0449.0000 BMS- Tech Infrastructure, Internet Services	$62.50
E-Archiving FY26		0.25	2600102	2026-00249 2/16/2026	101.5.2.4450.04.8.0000.5200.0449.0000 BES- Tech Infrastructure, Internet Services	$62.50
E-Archiving FY26		0.5	2600102	2026-00249 2/16/2026	101.5.3.4450.04.8.0000.5200.0449.0000 TMHS- Tech Infrastructure, Internet Services	$125.00
					Check #: 63802	
					PO/InvoiceTotal:	$250.00
Check Group:						
Split ERate Credit		0.25	2600103	2026-00248 2/16/2026	101.5.1.4450.04.8.0000.5200.0450.0000 BMS- Tech Infrastructure, E-Rate Credit	($162.29)
Split ERate Credit		0.25	2600103	2026-00248 2/16/2026	101.5.2.4450.04.8.0000.5200.0450.0000 BES- Tech Infrastructure, E-Rate Credit	($162.29)
Split ERate Credit		0.5	2600103	2026-00248 2/16/2026	101.5.3.4450.04.8.0000.5200.0450.0000 TMHS- Tech Infrastructure, E-Rate Credit	($324.59)
Central Office Internet Serivce		0.250016078	2600103	2026-00248 2/16/2026	101.5.1.4450.04.8.0000.5200.0449.0000 BMS- Tech Infrastructure, Internet Services	$77.75
Central Office Internet Serivce		0.250016078	2600103	2026-00248 2/16/2026	101.5.2.4450.04.8.0000.5200.0449.0000 BES- Tech Infrastructure, Internet Services	$77.75
Central Office Internet Serivce		0.499967844	2600103	2026-00248 2/16/2026	101.5.3.4450.04.8.0000.5200.0449.0000 TMHS- Tech Infrastructure, Internet Services	$155.48
BMS Internet		1	2600103	2026-00248 2/16/2026	101.5.1.4450.04.8.0000.5200.0449.0000 BMS- Tech Infrastructure, Internet Services	$321.10

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
BES Internet		1	2600103	2026-00248 2/16/2026	101.5.2.4450.04.8.0000.5200.0449.0000 BES- Tech Infrastructure, Internet Services	$365.75
TRMHS Internet		1	2600103	2026-00248 2/16/2026	101.5.3.4450.04.8.0000.5200.0449.0000 TMHS- Tech Infrastructure, Internet Services	$625.10
					Check #: 63802	
					PO/InvoiceTotal:	$973.76
					Vendor Total:	$1,223.76
Citron Hygiene US Corp						
Check Group:						
TMHS- Locker room deodorizers		1	2600104	INV0559658 2/1/2026	101.5.3.4300.04.8.0000.5800.4435.0000 TMHS- Extraordinary Maint	$154.27
					Check #: 63803	
					PO/InvoiceTotal:	$154.27
					Vendor Total:	$154.27
Continental Clean Air, Inc.						
Check Group:						
BMS- School Lunch, Maint of Equip, Kitchen PM		1	2600284	12782 2/19/2026	401.5.1.3400.04.8.0000.5200.4432.0000 BMS- School Lunch, Maint of Equip, Kitchen PM	$1,025.00
BES- School Lunch, Maint of Equip, Kitchen PM		1	2600284	12782 2/19/2026	401.5.2.3400.04.8.0000.5200.4432.0000 BES- School Lunch, Maint of Equip, Kitchen PM	$900.00
TMHS- School Lunch, Maint of Equip, Kitchen PM		1	2600284	12782 2/19/2026	401.5.3.3400.04.8.0000.5200.4432.0000 TMHS- School Lunch, Maint of Equip, Kitchen PM	$1,350.00
					Check #: 63804	
					PO/InvoiceTotal:	$3,275.00
					Vendor Total:	$3,275.00
Debora Malo						
Check Group:						
BES- Teacher, Travel		1	0	DMMILEREIM 2/9/2026	101.5.2.2305.06.1.0000.5200.0603.0000 BES- Teacher, Travel	$5.51
					Check #: 63805	

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$5.51
					Vendor Total:	$5.51
Debra Ellis						
Check Group:						
BES- Teacher, Travel		1	0	DEMILEREIM 2/9/2026	101.5.2.2305.06.1.0000.5200.0603.0000 BES- Teacher, Travel	$5.51
					Check #: 63806	
					PO/InvoiceTotal:	$5.51
					Vendor Total:	$5.51
Dell Marketing L.P.	0					
Check Group:						
Dell Chromebook 3120 - Quote #300019878780035.3 (Equitable Share - CW)		1	2600907	10862652089 2/18/2026	101.5.1.2451.06.2.0000.5200.0612.0000 BMS- Instr Tech, Comp. HW, Student & Staff, SPED	$384.76
					Check #: 63807	
					PO/InvoiceTotal:	$384.76
					Vendor Total:	$384.76
Dennis K. Burke, Inc.						
Check Group:						
Tahanto - Oil		1	2600012	2205053 2/12/2026	101.5.3.4120.04.8.0000.5200.0443.0000 TMHS- Heating Building, Heating Fuel Oil	$12,498.33
					Check #: 63808	
					PO/InvoiceTotal:	$12,498.33
					Vendor Total:	$12,498.33
Department of Unemployment Assistance						
Check Group:						
Pr Yr Enc, BMS- Insurance, Unemployment		1	0	Voucher ID 131443 2/13/2026	105.5.1.5200.06.8.0000.5200.0624.0000 Pr Yr Enc, BMS- Insurance, Unemployment	$302.75

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Pr Yr Enc, BES- Insurance, Unemployment		1	0	Voucher ID 131443 2/13/2026	105.5.2.5200.06.8.0000.5200.0624.0000 Pr Yr Enc, BES- Insurance, Unemployment	$302.75
Pr Yr Enc, TMHS- Insurance, Unemployment		1	0	Voucher ID 131443 2/13/2026	105.5.3.5200.06.8.0000.5200.0624.0000 Pr Yr Enc, TMHS- Insurance, Unemployment	$605.50
					Check #: 63809	
					PO/InvoiceTotal:	$1,211.00
					Vendor Total:	$1,211.00
Eileen MacQueen						
Check Group:						
BES- Teacher, Travel		1	0	EMMILEREIM 2/9/2026	101.5.2.2305.06.1.0000.5200.0603.0000 BES- Teacher, Travel	$5.51
					Check #: 63810	
					PO/InvoiceTotal:	$5.51
					Vendor Total:	$5.51
Energy Efficiency Services, Inc.						
Check Group:						
BES- Maint of Bldg, Boiler Preventive Maint		1	2600933	15809 11/1/2025	101.5.2.4220.04.8.0000.5200.4407.0000 BES- Maint of Bldg, Boiler Preventive Maint	$1,002.00
					Check #: 63811	
					PO/InvoiceTotal:	$1,002.00
					Vendor Total:	$1,002.00
Everway Holdco, LLC						
Check Group:						
Quote #Q-292645 renewal of Read&Write		0.25	2600904	00277485N 2/5/2026	101.5.1.2410.05.2.0000.5200.2518.0000 BMS- Other Instr Mat, Supplies, SPED	$573.10
Quote #Q-292645 renewal of Read&Write		0.25	2600904	00277485N 2/5/2026	101.5.2.2410.05.2.0000.5200.2518.0000 BES- Other Instr Mat, Supplies, SPED	$573.10
Quote #Q-292645 renewal of Read&Write		0.5	2600904	00277485N 2/5/2026	101.5.3.2410.05.2.0000.5200.2518.0000 TMHS- Other Instr Mat, Supplies, SPED	$1,146.20

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 63812	
					PO/InvoiceTotal:	$2,292.40
					Vendor Total:	$2,292.40
Fallon Community Health Plan	0					
Check Group:						
Senior HMO - C002236725C11 FY26		1464	2600114	4451785 2/11/2026	101.5.3.5250.06.8.0000.5200.0625.0000 TMHS- Insurance, Health and Life - Retired	$1,464.00
					Check #: 63813	
					PO/InvoiceTotal:	$1,464.00
					Vendor Total:	$1,464.00
Fire Equipment, Inc						
Check Group:						
TMHS - IWhile on site for an emergency repair, a spare sprinkler head was used. The site now requires a replacement Reliable 165-degree concealed sprinkler head. In addition, the site does not currently have a Reliable Model FC sprinkler head wrench and requires white concealed sprinkler cover plates.		1	2600895	SIN325657 2/10/2026	438.5.3.4300.04.8.0000.5200.0400.0000 TMHS - Ins Claims Revolv, Contract Services	$839.76
					Check #: 63814	
					PO/InvoiceTotal:	$839.76
					Vendor Total:	$839.76
Green Grass Landscaping						
Check Group:						
TMHS- Maint of Grounds, Snow Removal fy25-26		1	2600752	1130 2/11/2026	101.5.3.4210.04.8.0000.5200.4403.0000 TMHS- Maint of Grounds, Snow Removal	$5,700.00
					Check #: 63815	
					PO/InvoiceTotal:	$5,700.00
Check Group:						
BMS- Interior crack repairs		1	2600819	1131 2/11/2026	101.5.1.4220.06.8.0000.5200.0600.0000 BMS- Maint of Bldg, Other Expenses	$217.26

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
BMS- Interior crack repairs		1	2600819	1131 2/11/2026	101.5.1.4220.04.8.0000.5200.4401.0000 BMS- Maint of Bldg, Routine Repairs	$1,782.74
					Check #: 63815	
					PO/InvoiceTotal:	$2,000.00
					Vendor Total:	$7,700.00
Harpers Payroll Services	0					
Check Group:						
Payroll Processing		1621.44	2600000	869533 2/17/2026	101.5.0.1420.04.8.0000.5200.0414.0000 DIST - Payroll Processing Services	$1,621.44
					Check #: 63816	
					PO/InvoiceTotal:	$1,621.44
					Vendor Total:	$1,621.44
Health Equity						
Check Group:						
BMS- Insurance, Health and Life - Active		1	0	39dqfd6 2/11/2026	101.5.1.5200.06.8.0000.5200.0622.0000 BMS- Insurance, Health and Life - Active	$116.62
BES- Insurance, Health and Life - Active		1	0	39dqfd6 2/11/2026	101.5.2.5200.06.8.0000.5200.0622.0000 BES- Insurance, Health and Life - Active	$116.62
TMHS- Insurance, Health and Life - Active		1	0	39dqfd6 2/11/2026	101.5.3.5200.06.8.0000.5200.0622.0000 TMHS- Insurance, Health and Life - Active	$233.22
Withholdings, FLEX Medical Reimbursement		1	0	4vfwrt2 2/18/2026	101.2.0.0000.00.0.0000.2153.0000.0000 Withholdings, FLEX Medical Reimbursement	$412.43
BMS- Insurance, Health and Life - Active		1	0	6a1ca2q 2/18/2026	101.5.1.5200.06.8.0000.5200.0622.0000 BMS- Insurance, Health and Life - Active	$240.21
BES- Insurance, Health and Life - Active		1	0	6a1ca2q 2/18/2026	101.5.2.5200.06.8.0000.5200.0622.0000 BES- Insurance, Health and Life - Active	$240.21
TMHS- Insurance, Health and Life - Active		1	0	6a1ca2q 2/18/2026	101.5.3.5200.06.8.0000.5200.0622.0000 TMHS- Insurance, Health and Life - Active	$480.41
Withholdings, FLEX Medical Reimbursement		1	0	xv6780a 2/11/2026	101.2.0.0000.00.0.0000.2153.0000.0000 Withholdings, FLEX Medical Reimbursement	$174.71

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					Check #: 63817	
					PO/InvoiceTotal:	$2,014.43
					Vendor Total:	$2,014.43
James Nadeau						
Check Group:						
2025-2026 Mid Wach/Catholic Conference boys basketball fees:Varsity $156, JV $117		1	2600914	jnassignorfy26 2/12/2026	420.5.3.3510.05.8.0000.5200.0538.0000 TMHS- Athletic Revolv, Supplies, Boys Basketball	$273.00
					Check #: 63818	
					PO/InvoiceTotal:	$273.00
					Vendor Total:	$273.00
Jenny Wright						
Check Group:						
BES- Teacher, Travel		1	0	JWMILEREIM 2/9/2026	101.5.2.2305.06.1.0000.5200.0603.0000 BES- Teacher, Travel	$5.51
					Check #: 63819	
					PO/InvoiceTotal:	$5.51
					Vendor Total:	$5.51
Jill Durand						
Check Group:						
Transportation mileage reimbursement for BD.		1	2600132	JDMILEREIM1/26 2/10/2026	101.5.3.3300.04.2.0000.5200.0434.0000 TMHS- Transportation, SPED	$290.00
Transportation mileage reimbursement for BD.		1	2600132	JDMILEREIM12/25 1/20/2026	101.5.3.3300.04.2.0000.5200.0434.0000 TMHS- Transportation, SPED	$224.00
					Check #: 63820	
					PO/InvoiceTotal:	$514.00
					Vendor Total:	$514.00
John C. Campbell						
Check Group:						

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
BMS- Teacher, Travel		1	0	JCMILEREIM 2/9/2026	101.5.1.2305.06.1.0000.5200.0603.0000 BMS- Teacher, Travel	$7.83
					Check #: 63821	
					PO/InvoiceTotal:	$7.83
					Vendor Total:	$7.83
Jostens						
Check Group:						
Ssignature Plate fee		1	2600810	38632905 1/28/2026	101.5.3.2210.05.8.0000.5200.0502.0000 TMHS- Principal, 8th Grade Recog/Graduation	$13.05
High School Diplomas		70	2600810	38750602 2/6/2026	101.5.3.2210.05.8.0000.5200.0502.0000 TMHS- Principal, 8th Grade Recog/Graduation	$381.15
					Check #: 63822	
					PO/InvoiceTotal:	$394.20
					Vendor Total:	$394.20
Keystone Educational Collaborative						
Check Group:						
Vision and O&M Services		1	2600125	26B1vis2026 2/18/2026	101.5.3.2320.04.2.0000.5200.0423.0000 TMHS- M/T Serv, SPED, Blind Vision Consultant	$1,600.00
					Check #: 63823	
					PO/InvoiceTotal:	$1,600.00
					Vendor Total:	$1,600.00
Lisa Lamoureux						
Check Group:						
Mileage reimbursment for back and forth tho 3 schools for nursing coverage		1	2600919	LLMILEREIM 2/5/2026	101.5.3.3200.06.8.0000.5200.0603.0000 TMHS- Med/Health Serv, Nurse, Travel	$56.70
					Check #: 63824	
					PO/InvoiceTotal:	$56.70
					Vendor Total:	$56.70
Lisa Sequiera						

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Check Group:						
Mileage Reimbursement from 1/7/26 - 2/13/26.		1	2600941	LSMILEREIM2/13/26 2/13/2026	101.5.3.2110.06.1.0000.5100.0604.0000 Curriculum/Grant, Travel Stipend	$197.13
					Check #: 63825	
					PO/InvoiceTotal:	$197.13
					Vendor Total:	$197.13
Lyme Green Heat, Inc						
Check Group:						
BMS- Pellets for heating season		1	2600017	5356 1/12/2026	101.5.1.4120.04.8.0000.5200.0445.0000 BMS- Heating Building, Wood Pellets	$7,473.97
					Check #: 63826	
					PO/InvoiceTotal:	$7,473.97
					Vendor Total:	$7,473.97
MASPA						
Check Group:						
DIST - Finance Professional Memberships		1	0	inv-20260219-075748 2/19/2026	101.5.0.1410.06.8.0000.5200.0602.0000 DIST - Finance Professional Memberships	$50.00
					Check #: 63827	
					PO/InvoiceTotal:	$50.00
					Vendor Total:	$50.00
METAA						
Check Group:						
METAA-Membership Dues		1	2600930	2327 7/1/2025	101.5.0.1230.06.8.0000.5200.0601.0000 DIST - Tech Conferences	$200.00
					Check #: 63828	
					PO/InvoiceTotal:	$200.00
Check Group:						

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
2-Day METAA Conference Marlborogh MA MArch 19-Mach20		1	2600931	2578 2/10/2026	101.5.0.1230.06.8.0000.5200.0601.0000 DIST - Tech Conferences	$150.00
					Check #: 63828	
					PO/InvoiceTotal:	$150.00
					Vendor Total:	$350.00
Murphy, Hesse, Toomey & Lehane, LLP	0					
Check Group:						
FY26 Special Ed Legal serv		1	2600591	167118 1/31/2026	101.5.0.2111.04.2.0000.5200.0441.0000 DIST - Pupil Personnel SPED Legal Services	$84.00
					Check #: 63829	
					PO/InvoiceTotal:	$84.00
					Vendor Total:	$84.00
National Grid						
Check Group:						
Electricity - BES		1	2600083	89339-05001 JAN 2/12/2026	101.5.2.4130.04.8.0000.5200.0446.0000 BES- Utilities, Electricity	$2,234.98
					Check #: 63830	
					PO/InvoiceTotal:	$2,234.98
					Vendor Total:	$2,234.98
NRT Bus, Inc.						
Check Group:						
School Year Transportation		1	2600004	INV198256 1/31/2026	101.5.3.3300.04.1.0000.5200.0433.0000 TMHS- Transportation, Regular Education	$1,400.00
School Year Transportation		8505	2600004	INV200308 2/28/2026	101.5.1.3300.04.1.0000.5200.0433.0000 BMS- Transportation, Regular Education	$8,505.00
School Year Transportation		8505	2600004	INV200308 2/28/2026	101.5.2.3300.04.1.0000.5200.0433.0000 BES- Transportation, Regular Education	$8,505.00
School Year Transportation		17010	2600004	INV200308 2/28/2026	101.5.3.3300.04.1.0000.5200.0433.0000 TMHS- Transportation, Regular Education	$17,010.00

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
School Year Transportation		2835	2600004	INV200310 2/28/2026	101.5.1.3300.04.1.0000.5200.0433.0000 BMS- Transportation, Regular Education	$2,835.00
School Year Transportation		2835	2600004	INV200310 2/28/2026	101.5.2.3300.04.1.0000.5200.0433.0000 BES- Transportation, Regular Education	$2,835.00
School Year Transportation		5670	2600004	INV200310 2/28/2026	101.5.3.3300.04.1.0000.5200.0433.0000 TMHS- Transportation, Regular Education	$5,670.00
School Year Transportation		4725	2600004	INV200311 2/28/2026	101.5.1.3300.04.1.0000.5200.0433.0000 BMS- Transportation, Regular Education	$4,725.00
School Year Transportation		4725	2600004	INV200311 2/28/2026	101.5.2.3300.04.1.0000.5200.0433.0000 BES- Transportation, Regular Education	$4,725.00
School Year Transportation		9450	2600004	INV200311 2/28/2026	101.5.3.3300.04.1.0000.5200.0433.0000 TMHS- Transportation, Regular Education	$9,450.00
					Check #: 63831	
					PO/InvoiceTotal:	$65,660.00
					Vendor Total:	$65,660.00
Perkins School for the Blind	0					
Check Group:						
TVI Consult 15 min/week for JR		1	2600250	A-10130-63 1/31/2026	101.5.2.2320.04.2.0000.5200.0423.0000 BES- M/T Serv, SPED, Blind Vision Consultant	$205.00
					Check #: 63832	
					PO/InvoiceTotal:	$205.00
					Vendor Total:	$205.00
Quality Cleaning Service						
Check Group:						
BES- Powerwash/Hot steam clean and sanitize 2 crossroads bathroom floors and machine scrub		1	2600936	767758 1/30/2026	101.5.2.4220.04.8.0000.5200.4401.0000 BES- Maint of Bldg, Routine Repairs	$350.00
					Check #: 63833	
					PO/InvoiceTotal:	$350.00
					Vendor Total:	$350.00

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Samantha Haggerty						
Check Group:						
BES- Teacher, Travel		1	0	SHMILEREIM 2/9/2026	101.5.2.2305.06.1.0000.5200.0603.0000 BES- Teacher, Travel	$5.51
					Check #: 63834	
					PO/InvoiceTotal:	$5.51
					Vendor Total:	$5.51
Teacher Synergy, LLC						
Check Group:						
Child Development Class Lesson Slides Notes & Tests		1	2600890	327411467 2/9/2026	101.5.3.2410.05.1.0000.5200.2512.0000 TMHS- Other Instr Mat, Health	$103.49
					Check #: 63835	
					PO/InvoiceTotal:	$103.49
					Vendor Total:	$103.49
The Flying Locksmiths MetroWest						
Check Group:						
TMHS- Building Security, Security Repairs		1	2600926	079-1852527 2/9/2026	101.5.3.4225.04.8.0000.5200.4421.0000 TMHS- Building Security, Security Repairs	$425.00
					Check #: 63836	
					PO/InvoiceTotal:	$425.00
Check Group:						
BMS- Maint of Bldg, Routine Repairs		1	2600927	079-1852529 2/9/2026	101.5.1.4220.04.8.0000.5200.4401.0000 BMS- Maint of Bldg, Routine Repairs	$85.01
BMS- Building Security, Security Repairs		1	2600927	079-1852529 2/9/2026	101.5.1.4225.04.8.0000.5200.4421.0000 BMS- Building Security, Security Repairs	$620.50
					Check #: 63836	
					PO/InvoiceTotal:	$705.51
					Vendor Total:	$1,130.51
The May Institute, Inc	0					
Check Group:						

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
May Center School Tutition for JR SASID #1050562833 for the 2024 school year. DESE Code #50620301 Tutition $159,369 1:1 $61,238		0.453296828	2600115	13055884 2/5/2026	445.5.2.9300.06.2.0000.5200.0600.0000 BES- Circuit Breaker, Tuition, SPED-Private School	$2,152.92
May Center School Tutition for JR SASID #1050562833 for the 2024 school year. DESE Code #50620301 Tutition $159,369 1:1 $61,238		0.546703172	2600115	13055884 2/5/2026	101.5.2.9300.06.2.0000.5200.0600.0000 BES- Tuition, SPED - Private School	$2,596.56
					Check #: 63837	
					PO/InvoiceTotal:	$4,749.48
					Vendor Total:	$4,749.48
The Metro Group, Inc.						
Check Group:						
BMS- Maint of Bldg, HVAC Preventive Maint. Glycol		1	2600040	PI1089337 2/15/2026	101.5.1.4220.04.8.0000.5200.4415.0000 BMS- Maint of Bldg, HVAC Preventive Maint	$244.08
					Check #: 63838	
					PO/InvoiceTotal:	$244.08
					Vendor Total:	$244.08
TriMark United East						
Check Group:						
Whitsons-Berlin/Boylston-Smallwares		1	2600782	260013685 2/4/2026	401.5.3.3400.05.8.0000.5200.0500.0000 TMHS- School Lunch, Food Supplies	$19.84
Whitsons-Berlin/Boylston-Smallwares		1	2600782	260015723 2/10/2026	401.5.3.3400.05.8.0000.5200.0500.0000 TMHS- School Lunch, Food Supplies	$43.14
					Check #: 63839	
					PO/InvoiceTotal:	$62.98
					Vendor Total:	$62.98
UMASS Chan Medical School						
Check Group:						
AAC Claims & DSC Claims		1	2600946	WSBC-26-0008 2/19/2026	101.5.0.2111.04.2.0000.5200.0417.0000 DIST - Pupil Personnel Medicaid Admin Fee	$342.66
					Check #: 63840	

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$342.66
					Vendor Total:	$342.66
Verizon	0					
Check Group:						
Tahanto 6092 - Acct#351-411-463-0001-86		1	2600242	351411463000186JAN 2/7/2026	101.5.3.4130.04.8.0000.5200.0406.0000 TMHS- Utilities, Telephone	$380.70
Berlin - Alarm 2907 - Acct#551-459-811-0001-66		1	2600242	551459811000166JAN 2/7/2026	101.5.1.4130.04.8.0000.5200.0406.0000 BMS- Utilities, Telephone	$44.18
Berlin - Main 2417 Acct#951-459-797-0001-94		1	2600242	951459797000194JAN 2/7/2026	101.5.1.4130.04.8.0000.5200.0406.0000 BMS- Utilities, Telephone	$210.24
Berlin - Elevator 9486 - Acct#951-459-818-0001-32		1	2600242	951459818000132JAN 2/7/2026	101.5.1.4130.04.8.0000.5200.0406.0000 BMS- Utilities, Telephone	$22.09
					Check #: 63841	
					PO/InvoiceTotal:	$657.21
					Vendor Total:	$657.21
Verizon Business						
Check Group:						
BMS- Utilities, Telephone		1	0	64185492 2/10/2026	101.5.1.4130.04.8.0000.5200.0406.0000 BMS- Utilities, Telephone	$1.42
					Check #: 63842	
					PO/InvoiceTotal:	$1.42
					Vendor Total:	$1.42
W.B. Mason Co., Inc.	0					
Check Group:						
50 Cartons of 8.5 x 11 copy paper for Tahanto, Flagship Premium 500 sheets/ 10 reams/Carton		50	2600937	260130869 2/17/2026	101.5.3.2430.05.1.0000.5200.0500.0000 TMHS- General Supplies, Supplies	$1,647.00
					Check #: 63843	

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
					PO/InvoiceTotal:	$1,647.00
					Vendor Total:	$1,647.00
Wex Bank	0					
Check Group:						
TMHS- Maint of Grounds, Supplies		1	2600097	110356234 1/31/2026	101.5.3.4210.05.8.0000.5200.4500.0000 TMHS- Maint of Grounds, Supplies	$311.11
BES- Maint of Grounds, Supplies		1	2600097	110356234 1/31/2026	101.5.2.4210.05.8.0000.5200.4500.0000 BES- Maint of Grounds, Supplies	$155.57
BMS- Maint of Grounds, Supplies		1	2600097	110356234 1/31/2026	101.5.1.4210.05.8.0000.5200.4500.0000 BMS- Maint of Grounds, Supplies	$155.57
					Check #: 63844	
					PO/InvoiceTotal:	$622.25
					Vendor Total:	$622.25
Whitsons Nutrition, LLC						
Check Group:						
Yearly Cost Estimation		11105.61	2600164	INV0024008 2/10/2026	401.5.1.3400.06.8.0000.5200.0600.0000 BMS- School Lunch, Other Expenses	$11,105.61
Yearly Cost Estimation		11105.61	2600164	INV0024008 2/10/2026	401.5.2.3400.06.8.0000.5200.0600.0000 BES- School Lunch, Other Expenses	$11,105.61
Yearly Cost Estimation		22211.19	2600164	INV0024008 2/10/2026	401.5.3.3400.06.8.0000.5200.0600.0000 TMHS- School Lunch, Other Expenses	$22,211.19
Yearly Cost Estimation		50.83	2600164	INV0024009 2/10/2026	401.5.1.3400.06.8.0000.5200.0600.0000 BMS- School Lunch, Other Expenses	$50.83
Yearly Cost Estimation		50.83	2600164	INV0024009 2/10/2026	401.5.2.3400.06.8.0000.5200.0600.0000 BES- School Lunch, Other Expenses	$50.83
Yearly Cost Estimation		101.66	2600164	INV0024009 2/10/2026	401.5.3.3400.06.8.0000.5200.0600.0000 TMHS- School Lunch, Other Expenses	$101.66
					Check #: 63845	
					PO/InvoiceTotal:	$44,625.73
					Vendor Total:	$44,625.73

Docusign Envelope ID: 1BC07EA7-406F-4081-951E-5344EC95B1E7

Voucher Detail Listing

Voucher Batch Number: 1078 02/25/2026

Fiscal Year: 2025-2026

Vendor Remit Name / Description	Vendor #	QTY	PO No.	Invoice / Invoice Date	Account	Amount
Grand Total:						$181,376.08

End of Report

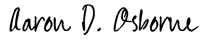
Certificate Of Completion

Envelope Id: 1BC07EA7-406F-4081-951E-5344EC95B1E7
Status: Completed
Subject: AP Voucher1078
Source Envelope: B0E4E658-B748-4E52-9EC7-0513D088B269
Document Pages: 23
Signatures: 3
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Envelope Originator:
Wendy Maynard
215 Main St
Boylston, MA 01505
wmaynard@bbrsd.org
IP Address: 96.39.53.90

Record Tracking

Status: Original
2/25/2026 9:01:50 AM
Holder: Wendy Maynard
wmaynard@bbrsd.org
Location: DocuSign

Signer Events	Signature	Timestamp
Aaron D. Osborne aosborne@bbrsd.org Director of Finance and Operations Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 2600:1000:b067:512d:0:67:b5f8:6101 Signed using mobile	Sent: 2/25/2026 9:03:28 AM Viewed: 2/25/2026 1:52:33 PM Signed: 2/25/2026 1:52:57 PM
Electronic Record and Signature Disclosure: Not Offered via Docusign		
Meagan Grill mgrill@bbrsd.org Security Level: Email, Account Authentication (None)	 Signature Adoption: Drawn on Device Using IP Address: 66.168.118.73 Signed using mobile	Sent: 2/25/2026 1:52:58 PM Viewed: 2/25/2026 5:11:24 PM Signed: 2/25/2026 5:14:17 PM
Electronic Record and Signature Disclosure: Accepted: 10/26/2024 4:19:30 PM ID: 60adb851-51fd-4516-a877-a807aba52cfc		
Elisabeth Mancini emancini@bbrsd.org Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 2600:387:15:6b17::3 Signed using mobile	Sent: 2/25/2026 5:14:18 PM Viewed: 2/25/2026 7:36:47 PM Signed: 2/25/2026 7:43:29 PM
Electronic Record and Signature Disclosure: Accepted: 2/25/2026 7:36:47 PM ID: 96c4a287-0f92-42ba-a305-0edf8f40ec02		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	2/25/2026 9:03:28 AM
Certified Delivered	Security Checked	2/25/2026 7:36:47 PM
Signing Complete	Security Checked	2/25/2026 7:43:29 PM
Completed	Security Checked	2/25/2026 7:43:29 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Berlin-Boylston Regional School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Berlin-Boylston Regional School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: bbachant@bbrsd.org

To advise Berlin-Boylston Regional School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bbachant@bbrsd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Berlin-Boylston Regional School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bbachant@bbrsd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Berlin-Boylston Regional School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bbachant@bbrsd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Berlin-Boylston Regional School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Berlin-Boylston Regional School District during the course of your relationship with Berlin-Boylston Regional School District.